



MNSC – SCHOOL COUNCIL 2022

Annual General Meeting followed by General Meeting

Monday 21th of March 2022

| Item | Content | Motions | Action |
|-------------|---|--|---------------|
| | Annual General Meeting | | |
| 1.0 | ATTENDANCE | | |
| | Bernadette Cropper, Nic Ryan, Marina Bruzzese, Cara Mahoney, Tracey Summerton, David Poland, Heather Butler, Jett Gundy, Clara Linn, Janet Bradley, Nikki Davies, Jacqui Francis-Kelly and Anne Bone | | |
| | APOLOGIES: Matthew O'Neill, Carrie Jagusch, Adele Giardina | | |
| | ABSENT: | | |
| | Meeting chairperson – Cara Mahoney | | |
| | Meeting opened: 6:06 pm | | |
| | Conflict of interest - Nil | | |
| | Acknowledgment of country: Today we acknowledge that we are gathered on the traditional lands of the Brataulung people of the Kurnai Nations and pay my respects to Elders past, present and emerging and everyone who is joining us today. | | |
| | Cara welcomed everyone to the first meeting of the new school council and thanked them for their attendance and commitment to council and MNSC. Cara thanked council for their support during her tenure as council President. | | |
| 1.1 | 1.1. MINUTES OF THE PREVIOUS ANNUAL GENERAL MEETING AND PREVIOUS GENERAL MEETING | <p><i>"That the Minutes of the annual general meeting held Monday 15th of March 2021 be accepted as tabled"</i></p> <p>Moved: David Poland Seconded: Heather Butler Carried unanimously</p> | |

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| 1.2 | 1.2 BUSINESS ARISING FROM MINUTES OF THE PREVIOUS MEETING Nil | | |
| | <p>Meeting chairperson – Bernadette Cropper</p> <p>1.2.1 Bernadette thanked Cara for her work as President, David as Vice President, Ange Carey and Michelle Masters as outgoing parent members and Laura McConachy as outgoing student member.</p> <p>Bernadette declared all positions vacant and called for nominations for the positions of President and Vice President.</p> <p>President David Poland was nominated by Cara Mahoney -Seconded by Heather Butler As there were no other nominations, David Poland was duly elected Carried unanimously</p> <p>Vice President Cara Mahoney was nominated by David Poland -Seconded by Marina Bruzzese As there were no other nominations, David Poland was duly elected Carried unanimously</p> <p>Bernadette confirmed the acceptance of the following new nominations: Parent member category – Nikki Davies and Jacqui Francis-Kelly School employee member category – Tracey Summerton and Nic Ryan Nic as a casual vacancy whilst acting assistant principal. Student member category - Jett Gundy</p> <p>Finance Committee members: Principal, Anne Bone, Cara Mahoney and Heather Butler</p> | | |
| | <p>1.2.2 Standing Orders – as tabled</p> <ul style="list-style-type: none"> To be amended to include change of meeting time and meetings held remotely. To be reviewed at next meeting | | |
| | Meeting closed: 6:25pm | | |
| General Meeting | | | |

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| 1.0 | ATTENDANCE | | |
| | Bernadette Cropper, Nic Ryan, Marina Bruzzese, Cara Mahoney, Tracey Summerton, David Poland, Heather Butler, Jett Gundy, Clara Linn, Janet Bradley, Nikki Davies, Jacqui Francis-Kelly and Anne Bone | | |
| | APOLOGIES: Matthew O'Neill, Carrie Jagusch, Adele Giardina | | |
| | ABSENT: | | |
| | Meeting chairperson – David Poland | | |
| | Meeting opened: 6:25 pm | | |
| 1.1 | 1.1. MINUTES OF THE PREVIOUS GENERAL MEETING | <p><i>"That the Minutes of the general meeting held Monday 15th of February 2022 be accepted."</i></p> <p>Moved: Cara Mahoney Seconded: Clara Linn Carried unanimously</p> | |
| 1.2 | 1.2 BUSINESS ARISING FROM MINUTES OF THE PREVIOUS MEETING | | |
| 2.0 | CORRESPONDENCE - | | |
| | 2.0 Chaplaincy letter to be discussed in General Business | | |
| 3.0 | REPORTS - | | |
| 3.1 | 3.1. Principals – as tabled | <p><i>"That the principal's report be received."</i></p> <p>Moved: Clara Linn Seconded: Janet Bradley Carried unanimously</p> | |
| 3.2 | 3.2.1 Finance – Reports as tabled Receipts and payments for February | <p><i>"That the finance report as tabled be approved including all finance committee motions, receipts and payments for the month of February 2022."</i></p> <p>Moved: Marina Bruzzese Seconded: Jett Gundy Carried unanimously</p> | |

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| | <p>3.2.3 Out of uniform day – VOS</p> <ul style="list-style-type: none"> • Friday 1st of April • Clean Up Australia Day activity - Clean up both school yards • Gold coin donation – proceeds towards new rubbish bins or Autism Awareness Australia | <p><i>“That council approve the Out of Uniform day on Friday 1st of April”</i></p> <p>Moved: David Poland Seconded: Nikki Davies Carried unanimously</p> | |
| 3.3 | Curriculum – Report as tabled | <p><i>“That the curriculum report be received”</i></p> <p>Moved: Heather Butler Seconded: Cara Mahoney Carried unanimously</p> | |
| 3.4 | VOS – Report as tabled | <p><i>“That the VOS report be received”</i></p> <p>Moved: Marina Bruzzese Seconded: Bernie Cropper Carried unanimously</p> | |
| 3.5 | <p>3.5.1 Camps/Excursions – as tabled</p> <p>Year 11 City Camp Date:12/5 - 13/5/22 Venue: Space Hotel - 380 Russell St, Melbourne Vic 3000 Teacher in charge: Leah Underwood</p> | <p><i>“That council approve the year 11 City Camp to be held 12th of May until 13th of May 2022.”</i></p> <p>Moved: Marina Bruzzese Seconded: Heather Butler Carried unanimously</p> | |
| 3.6 | Buildings and Grounds – as tabled | <p><i>“That the Buildings and Grounds report be received.”</i></p> <p>Moved: Nikki Davies Seconded: Cara Mahoney Carried unanimously</p> | |
| 3.7 | <p>Policies</p> <p>Fundraising Policy Cash Handling Policy Child Safety Policy</p> | <p><i>“That the Fundraising Policy and Cash Handling Policy as tabled be approved.”</i></p> <p>Moved: David Poland Seconded: Cara Mahoney Carried unanimously</p> <p><i>“That the Child Safety Policy as tabled be approved.”</i></p> <p>Moved: Bernie Cropper Seconded: Janet Bradley</p> | |

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| | | Carried unanimously | |
| 3.8 | Victorian Child Safety Standard <ul style="list-style-type: none"> Child Safety policy approved | Moved: Seconded: Carried unanimously | |
| 3.9 | Alumni – No Report | | |
| 4.0 | GENERAL BUSINESS | | |
| | <p>4.0.1 Annual Report tabled</p> <p>4.0.2 Chaplaincy letter tabled</p> <ul style="list-style-type: none"> Outcome: council voted by show of hands not to proceed at the present time. Cara/David to write letter of response to Chaplaincy Committee <p>4.0.3 Substantive Principal Selection Process</p> <ul style="list-style-type: none"> Next advertising round to be in May School council training Monday 28th of March 6:30pm Bernie Cropper to be acting into term 2 <p>4.0.4 School Council Hire Agreement</p> <ul style="list-style-type: none"> For hire of school facilities including the gym MN football Netball Club LDNA Netball MN Lions Club | <p><i>“Motion to accept the 2021 Annual Report to The School Community as tabled.”</i></p> <p>Moved: Nikki Davies Seconded: Cara Mahoney Carried unanimously</p> <p><i>“That School Council approve the hiring of the Gymnasium facility at the rate of \$20 per hour and the grounds for the Lions Club Motorcycle Show. Agreement of terms and conditions will be signed by all parties prior to the commencement of the hiring arrangement and insurance sighted and kept on file. Motion to adopt the annual School Council Hire Agreement and to authorise the Council President to sign the documents for other users outside of council meetings.”</i></p> <p>Moved: Heather Butler Seconded: Marina Bruzzese Carried unanimously</p> | |
| 5.0 | CLOSE | | |
| | Meeting Closed: 8:52 pm | | |

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| | Next Meeting: Monday 16 th of May | | |
| | <p>Personal and professional integrity: Members need to be present in that they are prepared to participate, have read the minutes of the previous meeting, the agenda and other information provided. As councilors are volunteers, please arrive on time and ready to begin the meeting. It is important that all members be treated with respect, given opportunities to speak, act with integrity, respect the confidentiality of what is being discussed, act fairly and impartially and act in a responsible manner. In the conduct of meetings, the following etiquette is to be observed by members:</p> <ul style="list-style-type: none">• Only one person talks at a time.• All requests to speak are directed to the presiding member.• All speakers are listened to in respectful silence.• No 'side conversations' are held.• Members shall listen to the discussion carefully in order to avoid making points that have already been made or asking questions which have already been answered• When the presiding member indicates that the topic of discussion is closed, no further comments are to be made.• Members shall avoid the use of jargon.• Members will ensure that all electronic devices (such as mobile phones) are silenced and no calls are taken during the meeting.• Members shall stay calm regardless of how difficult or challenging the topic. | | |