



Mirboo North Secondary College

Year 11 - 2024

Dear Parent/ Guardian/ Caregiver

Mirboo North Secondary College is looking forward to another positive year of teaching and learning and would like to advise you of the school's voluntary financial contributions for 2024.

All students access free education and access to all items and services they need to fulfil the standard curriculum requirements. However, the cost of high quality classes can be higher than the money we receive from the Department of Education, so we ask for optional payments from our school community to support the school and every student

We design our classes to try and meet the wide variety of interests and passions our students have and are committed to high quality learning programs. The optional payments we receive from parents and care givers like you means we can offer the best education and support for our students.

There are two categories you can support the school with optional payments including:

- 1) **Curriculum Contributions-** items that students use to complete their work such as:
 - Art materials
 - Chemicals for use in science
 - Wood, clay, paper, pencils, food ingredients
 - Online learning tools such as Stile, Athletics, Education Perfect and Sparx
- 2) **Other Contributions-** items not directly related to their work such as:
 - Contributions towards general class resources
 - Lockers
 - Student welfare to support our students mental health

Due to the nature of optional payments we will not send an invoice. But if you do wish to donate to the school payments please follow the attached Compass Instruction Guide or contact our office on: 56 67 9000. If you are able to donate, we welcome full or part payments over time that suits your financial needs which can be organised through the school or the Compass portal.

Extra-Curricular Contributions- are on a user-pays basis.

This includes optional Excursions and Camps but also includes classes such as:

- Band
- Music program

Invoices will be sent home for these activities.

For more information on the Department of Education Parent Payment Policy please see a one-page overview attached.

Thank you for considering donating to the school and we can't wait for another exciting and productive chapter in 2024.

Yours sincerely,

Vaya Dauphin
Principal

David Poland
School Council President



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| Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum | Amount | |
|--|---------------|--|
| <i>Year 11 classroom consumables, materials & equipment</i> | | |
| <ul style="list-style-type: none"> • <i>Mathematics (VCE students only) – Printing of study notes and exam revision booklist that students take possession of</i> | \$20 | |
| <ul style="list-style-type: none"> • <i>Visual Communication & Design – including but not limited to: speciality substrates, markers, paints and inks</i> | \$70 | |
| <ul style="list-style-type: none"> • <i>Art Making & Exhibiting – including but not limited to: includes consumables subject to medium selection</i> | \$70 | |
| <ul style="list-style-type: none"> • <i>Media – including but not limited to: includes consumables subject to medium selection</i> | \$30 | |
| Other Contributions - for non-curriculum items and activities | Amount | |
| <i>Voluntary contribution towards class sets, materials for practical classes and general class resources</i> | \$150 | |
| <i>Locker Hire</i> | \$10 | |
| <i>Student wellbeing programs</i> | \$30 | |
| Total Amount | \$ | |

Educational items for students to own

Our website contains an online textbook and stationary supply booklist portal operated by Morwell Newspaper which the school recommends you purchase from for your child to individually own and use.

Our website also provides information about ordering netbooks through the Edunet portal for students to individually own and use.



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Extra-Curricular Items and Activities

Mirboo North Secondary College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

| Extra-Curricular Items and Activities | Amount | Purchase (Please tick) |
|--|--|---------------------------|
| <i>Optional Instrumental South Gippsland Music Program plus band</i> | \$308 | |
| <i>Optional second instrumental lesson plus band per week</i> | \$154 | |
| <i>Optional Band Only</i> | \$121 | |
| <i>Optional Instrumental South Gippsland Music Instrument Hire</i> | \$150 | |
| VCE (VM) | Excursions & activities are invoiced as they occur | |
| Total Extra-curricular Items and Activities | | \$ |

Financial Support for Families

Mirboo North Secondary College understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (CSEF)
- *State School Relief*

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Anne Bone Ph: 03 5667 9000 | Email: anne.bone@education.vic.gov.au

Total

| Category | |
|---------------------------------------|----|
| Curriculum Contributions | \$ |
| Other Contributions | \$ |
| Extra-Curricular Items and Activities | \$ |



Mirboo North Secondary College

Payment methods

Mirboo North Secondary College preferred method of payment is via your Compass Course Confirmations. This is a new option available for families to consider when making parent contributions. Each student's suggested individual charges will appear. The facility will be available for access from the middle of November. To access Compass Course Confirmation follow:



Whilst entering payment details via Compass Course Confirmations, you can elect to:

- Make payments for each student
- Select Payment Plan (already configured with quarterly payment dates)
- Make arrangements to undertake an alternative payment plan via Compass
- Please retain your own records for this method of payment as receipts will not be issued from the school

If you require any assistance at all or wish to use any of the alternative payment options listed below, please contact our general office on 03 5667 9000.

- B-Pay: Quote Biller Code 87361 and Reference Number
- Eftpos: Debit Card or Credit Card (Visa / Mastercard) accepted
- Direct Deposit:
- Cheque: Please make all cheques payable to Mirboo North Secondary College

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.